

GAVILAN COLLEGE CURRICULUM MEETING
Monday, September 10, 2001
MINUTES

Present: E.Alster, B.Beede, S.Carr, K.Child, S.Dodd, J.Ferro, T.Flippen, B.Funk, L.Halper, F.Lozano, M.Levine, J.Olivas, J.Parker, A.Porcella, R.R.Sharboneau, K.Wagman, D.Van Tassel,

Guests: M.Dwyer, J.Edberg, H.Jukl,

I. Call to Order

The meeting was called to order by chairperson L.Halper at 3:14 p.m. Leah reminded everyone about committee guidelines and procedures. It was agreed that this meeting would proceed under the established guidelines and discussion of any changes will be an agenda item at the next meeting.

II. Approval of Minutes

Minutes of the May 14, 2001, were not available due to J. Genske's departure.

III. Old Business

A. English 250 vs. 1A for GE for AA Degree

Fran distributed and reviewed survey handouts regarding English requirements at different community colleges. There was discussion on whether Gavilan should require English 250 or 1A for graduation. The English Department recommends that 1A be required. Leah suggests that the English Department develop options of ways to handle English 250 so Counseling Department concerns are dealt with. We are waiting for a Chancellor's Office ruling on 250 repeatability, which the English Department believes would be the best solution. Committee asked that Lozano bring these options to the next meeting, and then departments will discuss. Later this fall we will decide whether in light of new evidence and developments with 250 we should reconsider the GE English requirement.

B. Form B - CSIS 110 - "Flash" - MSC Van Tassel/Lozano

It was agreed that this course not be repeatable at the present time.

IV. New Business

A. Form G Digital Media Program - MSC Van Tassel/Wagman

Bob and Jane reviewed the need for the program. The committee suggested the following:

- take out "AS degree" as AA degree covers this
- should reflect certificates of achievement by name
- add other film classes to electives list
- delete "3 elective units" in the AA degree section

Bob and all his helpers were commended. The form goes now to the IEC and will return to curriculum when more research has been completed.

B. Form As

1. CSIS 11 "Assembly Language Programming" - MSC Funk/Lozano
Delete "lifelong learning" designation.

2. CSIS 56 "Oracle" - MSC Lozano/Funk
3. CSIS 50 "Linux/Unix System Administration" - MSC Lozano/Funk
First academic year should read "2002", Dennie will check if there is lab with this class at other colleges.
4. CSIS 182 "Microcomputer Operating Systems" - MSC Lozano/Funk
5. CSIS 18 "C++ Programming in the UNIX Environment" - MSC Lozano/Funk
6. CSIS 18L "C++ Programming/UNIX Lab" - MSC Alster/Dodd
Change LEH factor to .70, description should link lab to class.
7. CSIS 111 "Interactive Animation and Authoring: Director" - MS/not approved Lozano/Child . It was agreed that a digital media new class should not be approved, as agreed, at the same meeting when the Form "G" is discussed. This will be agendized at the next meeting.
8. Math 14 "Math for the Liberal Arts" - MSC Wagman/Funk
This is a class is geared to those who do not have the language skills for Math 5. Hope will check on whether it will transfer to UC, investigate a change in title to "Math for General Education", and research the number with help from the admissions office to be sure it has not be used in the past.

C. Form Cs

1. CSIS 48 - MSC Dodd/Funk
Change title, description
2. CSIS 51 - MSC Alster/Dodd
Add math advisory
3. CSIS 45 - MSC Lozano/Alster
ADD MATH advisory
4. CSIS 24 - tabled to next meeting so form can be more thoroughly completed; content validation is needed in addition to CSU prerequisite proofs.

D. Form Fs

1. PA 110 - MSC Lozano/Wagman
Delete from college offerings
2. PA 120 - MSC Wagman/Sharboneau
Delete from college offerings
3. Business/Economics option - MSC Sharboneau/Carr
Add economics option to business area, delete "Math 6 Calculus for Business", 20-21 total units.

E. Consent Agenda - MSC Funk/Van Tassel

1. CSIS 47 - Add option grading
2. PE 17, 18, 19, 20, 21, 61, 62, 64 - Add option grading

F. CAN Memo from State

Jesus summarized the plan to use the CAN numbering system so that courses with different numbers but with the same CAN number will be accepted at other colleges. This will be made prominent in the catalog. He will be working on this in coming months.

- G. Alternative Calendars/Intersession Discussion
There was discussion on the following:
- some issues may need to be negotiated
 - faculty cannot bank units
- H. Distance Learning Update
Tabled to next meeting when time will allow.
- I. GPA Question on GE
After discussion on the meaning of the wording, it was asked that Rosa submit a "Form P" at the next meeting to clarify the intent and requirement on the 2.0 major and overall options.
- J. Curriculum Secretary Update
Ken Wagman announced that Judi Markus will be doing the agenda and minutes for curriculum committee. The job has been separated so that a different person will be doing the minutes and data entry, which is a concern about accuracy. Leah expressed concerns about increased workload for the committee chair.
- K. Future Agenda Items
Distance learning
Curriculum procedures and guidelines
CSIS 24 - Prerequisite/Advisory
Form P - GPA Questions on GE
- V. Adjournment
MSC Porcella/Levine, 5:00 p.m.